



RAAJMARG 1 PROJECTS PRIVATE LIMITED

REQUEST FOR PROPOSAL (RFP)

3 July 2026

Hiring of Office Premises on Lease Basis

INVITATION OF BIDS FOR OFFICE PREMISES

1. Introduction:

Raajmarg 1 Projects Private Limited (R1PPL), seeks to take ready to move office premises on lease for its Central Corporate Office for an initial period of 06 (Six) years which may be renewed as per provision of RFP, if required. Interested parties are invited to submit bid as per the criteria outlined below.

2. Key Events & Dates

Tender Notice No	R1PPL /Office Space/Tender/2026-27/001
Tender Name	Hiring of Office Premises on Lease Basis
Date of Issue	03/07/2026
Last date for seeking Clarifications over email, if any	20/07/2026, 05:00 PM
Last date & time of submission of Bid (Technical & Financial)	03/08/2026, 05:00 PM
Date & time of opening of Technical Bids	04/08/2026, 03:00 PM
Date & time of opening of Financial Bids	Will be informed to the eligible bidders after evaluation of Technical Bids.
Address of Communication	Room No. 308, NHAI HQ (New Building), G-5 & 6, Sector-10, Dwarka, New Delhi – 110075
e-mail Address	tenders@riimpl.in
Validity of Proposal	The rates in tender document shall be kept open from acceptance for a minimum period of 180 (One Hundred Eighty) days from latest due date of offer submission incl. extension if any.

In case of any problem with the submission of the Bid, the Bidder may have the assistance of help desk or use the help manual given on the said website.

For any clarification, the office of the undersigned may be contacted.

**Sh. Mridul Dubey, Chief Finance Officer,
Raajmarg Infra Investment Managers
Private Limited (RIIMPL), Room No. 308,
NHAI HQ (New Building), G-5&6,
Sector-10, Dwarka, New Delhi – 110075**

3. Eligibility Criteria:

Any bids failing to meet any of the following eligibility criteria shall be summarily rejected and shall not be considered for technical evaluation.

a) Ownership & Legal Requirements:

- The bidder must be the owner of the premises or a duly authorized representative of the owner.
- The premises must have a clear and marketable title free from encumbrances, disputes, litigation, acquisition proceedings, attachments or competing third-party claims.
- The premises must possess a valid Occupancy Certificate, Completion Certificate and all statutory approvals required for commercial office use.
- The premises must have a valid Fire NOC and all applicable fire safety approvals from the competent authority.

b) Location Requirements:

- The premises shall be located in and around Dwarka, Delhi, within a radial distance of 10 km from NHAI HQ (New Building), G-5 & G-6, Sector-10, Dwarka, New Delhi, as measured through the shortest motorable route available on Google Maps.

c) Space Requirements:

- The offered premises must have a minimum carpet area of 8,000 sq. ft., measured as per the RERA definition.

d) Parking Requirements:

- The premises must provide Adequate dedicated/reserved space for at least 20 cars or as per ECS norms and unreserved parking for 20 cars for lessee and its visitor.

e) Mandatory Documents required to be submitted:

- Registered Title Deed
- Occupancy Certificate
- Completion Certificate
- Fire NOC
- Property Tax Receipt
- Structural Stability Certificate
- Electricity Load Details
- Lift Inspection Certificate
- Authorization letter (If Applicable)

4. Mandatory Technical Requirements:

Failure to comply with any of these requirements shall render the bid technically non-responsive and the Financial Bid shall not be opened.

a) Building Standards:

- The premises must be structurally sound, suitable for office occupation, and located in a building that has been completed and received its Completion Certificate/Occupancy Certificate on or after 1 January 2015.

- Building must possess and maintain throughout the lease period one of the following:
 - LEED Gold/Platinum; or
 - IGBC Gold/Platinum; or
 - GRIHA 4-Star/5-Star Certification
- Building must be ECBC compliant or higher.
- HVAC system must comply with applicable ISHRAE and WHO ventilation guidelines.
- The building shall have 100% DG power backup for the entire office premises and ensure uninterrupted power supply for all common areas and building services.

b) Workplace Requirements:

- Building must be fully air-conditioned through a centralized HVAC system.
- Building must have separate toilet facilities for ladies and gents.
- Building must provide adequate natural lighting and ventilation.
- Building must provide accessible green/open spaces within the campus.
- Comprehensive CCTV coverage for common areas.
- Adequate lift facilities having access all seven days in week.

c) Readiness Requirements:

- All building services including lifts, HVAC, electrical systems, plumbing and sewerage systems must be fully operational at the time of bid submission.
- Premises must be ready-to-move and fit for occupation within 30 days of award.
- Lessor shall permit fit-outs, cabins, server room, record room and partitions as required by lessee.

5. Maintenance & Occupancy Requirements:

- a) The cost of installation and repair & maintenance of civil / electrical installation including Air Conditioning Facilities, Power backup (generator sets), lifts and common areas (if any) etc. will be the responsibility of the bidder. Routine replacement of electrical fittings like bulbs, tubes and other consumables items will be done by the Lessee.
- b) The owner / landlord will allow the lessee to construct cabins / partitions, stationery room, record room, server as per the Lessee functional requirements during the lease period / extended Lease period.
- c) After taking possession, if it is found that any item or work remains unattended or not according to Lessee's specification, the owner /landlord has to complete the same within a reasonable time from the date of possession of premises and in case of default Lessee shall have right to get the above unfinished jobs / works /items completed by availing the services of other agencies and recover the amount so incurred from the rent payable.
- d) The premises offered should be in ready to move condition and the owner of the premises will have to hand over the possession of premises within thirty days of the submission of the technical bid by the lessor.
- e) There shall be rent free fitment period of sixty (60) days starting immediately from the date of signing of lease deed. The lease rental and other charges as applicable shall commence immediately after

fitment period of sixty (60) days from the date of handing over or deemed handover of premises or commencement of business operations by Lessee, whichever is earlier.

6. Commercial and Lease Terms:

- a) Rent shall be quoted on carpet area basis only. Stamp duty and registration charges in respect of the lease deed shall be borne equally by the lessor and lessee.
- b) The lease rental and other applicable charges shall remain fixed and unchanged during the initial lease term of six (6) years. Following the expiry of the initial lease term, the lease rental and other applicable charges shall increase by 6% annually for a period of three (3) years. Upon expiry of the said three-year period, and for every subsequent renewal term of three (3) years thereafter, the lease rental and other applicable charges shall be revised on mutually agreed terms between the parties."
- c) Lessee shall have the sole right to terminate the lease prematurely or surrender the whole or any part of the premises by giving six (6) months' prior written notice to the Owner/Landlord. Upon such termination or surrender, the Owner/Landlord shall not be entitled to any compensation, damages, or rent for the unexpired portion of the lease term. The right of premature termination shall vest exclusively with Lessee.

7. Required Documents:

- a) Owner/Agency details (including PAN, TAN, GST and registration numbers).
- b) Property location, type, and legal status.
- c) Construction details, building condition, and age.
- d) Amenities, security, and compliance certifications.
- e) Registered title deed
- f) Occupancy Certificate
- g) Completion Certificate
- h) Fire NOC
- i) Property Tax Receipt
- j) Structural Stability Certificate
- k) Electricity Load Details
- l) Lift Inspection Certificate

8. Additional Conditions:

- a) R1PPL reserves the right to cancel the bid without furnishing reason thereof.
- b) The bid offer shall not be accepted with additional conditions apart from the abovementioned conditions.

9. Conflict of Interest:

The bidder shall disclose any actual, potential or perceived conflict of interest that may affect its ability to perform its obligations under the proposed lease agreement or may result in any unfair advantage in the bidding process. Failure to disclose such conflict of interest may lead to rejection of the bid at any stage of the tender process.

10. Right to Verify Information:

- a) R1PPL reserves the right to independently verify any information, document, certification, approval, declaration or representation submitted by the bidder. The bidder shall provide all necessary assistance and supporting documents for such verification. If any information furnished by the bidder is found to be false, misleading, incomplete or incorrect, R1PPL may reject the bid, cancel the award or terminate the lease agreement, without prejudice to any other rights or remedies available to R1PPL.
- b) R1PPL reserves the right to seek clarifications, additional information and supporting documents from any bidder during the evaluation process. Failure to furnish the requested information within the stipulated time may result in rejection of the bid.

11. Indemnity:

The Owner/Lessor shall indemnify, defend and hold harmless R1PPL, RIIT and its entities, its directors, officers, employees and representatives against any loss, damage, claim, demand, liability, cost, expense, penalty or legal proceeding arising out of:

- a) defect in title or ownership of the premises;
- b) any dispute relating to ownership, possession, mortgage, encumbrance, charge, lien or third-party rights over the premises;
- c) non-compliance with applicable laws, statutory approvals, building regulations, fire safety requirements, occupancy certificates, environmental clearances or municipal regulations;
- d) any misrepresentation, false declaration or suppression of material facts by the bidder.

The bidder shall certify that the premises offered are free from any litigation, acquisition proceedings, attachment, encumbrance, tenancy dispute, mortgage enforcement proceedings, or any other legal impediment that may affect peaceful occupation of the premises by Lessee during the lease term. The indemnity obligations shall survive termination, expiration or surrender of the lease agreement.

12. Force Majeure

Neither party shall be liable for any failure or delay in performing its obligations under the lease agreement if such failure or delay is caused by events beyond its reasonable control, including but not limited to natural disasters, war, terrorism, acts of government, epidemics, pandemics, civil disturbances or any other force majeure event. The affected party shall promptly notify the other party of the occurrence and cessation of such event.

13. No Legal Obligation

Issue of this RFP and participation by any bidder shall not be construed as creating any legal obligation on R1PPL to award the lease to any bidder. R1PPL reserves the right to accept or reject any or all bids, wholly or partly, without assigning any reason whatsoever.

14. Submission Guidelines:

- (a) Owners or authorized agencies with clear legal titles must submit their bids.
- (b) No brokerage shall be paid by R1PPL.
- (c) Site inspection and evaluation will be conducted by the Tender Evaluation Committee of R1PPL.

- (d) Any technical bid with misrepresentation of facts or incomplete details or without mandatory documents or any offer for an incomplete premises will be summarily rejected and their technical evaluation will not be done.
- (e) Interested parties can download Detailed Tender Documents from [Raajmarg Infra Investment Trust – Sponsored by National Highways Authority of India](#) and should regularly visit the website for updates and corrigendum.
- (f) The sealed offers shall comprise separate Technical and Financial Bids. The Technical Bid shall be submitted both in soft copy through email (Email: tenders@riimpl.in) and in hard copy in a sealed envelope. The hard copies of both the “Technical” and “Financial” bids shall be submitted on or before **3rd August 2026 up to 05:00 PM at Room No. 308, NHAI HQ (New Building), G-5&6, Sector-10, Dwarka, New Delhi – 110075.**
- (g) Bidder should **put full signature in blue ink on all the pages** of the Bid forms.
- (h) Overwriting/ white inking of any word/figure in the Bid Forms, are liable to be rejected.
- (i) Separate Bid Forms should be used for separate Premises, e.g. if a Bidder wants to offer more than one premises then, separate Bid forms and separate covers should be used.
- (j) The Bid shall be submitted either by the bidder or an authorized representative.

15. Bid Validity:

The bid submitted by the bidder shall remain valid and binding for a period of 180 (One Hundred Eighty) days from the last date of submission of bids. During this period, the bidder shall not withdraw, modify, revise, or alter the terms of the bid. R1PPL may request an extension of bid validity, and the bidder may accept or decline such request without prejudice.

16. Procedure for submitting Bids:

- a) The intending parties should submit their sealed bid, comprising separate Technical and Financial Bids in the prescribed formats provided at Annexure ‘A’, Annexure ‘B’ and Annexure ‘C’ respectively, addressed to the **Chief Finance Officer, RIIMPL, Room No. 308, NHAI HQ (New Building), G-5 & 6, Sector-10, Dwarka, New Delhi – 110075.** The Technical bid shall be submitted both physically at the aforesaid address and through email, while the Financial Bid shall be submitted physically only at the aforesaid address. All submissions must be made on or **before 03.08.2026 up to 05:00 PM.** No other mode of submission shall be accepted.
- b) Technical bid (Annexure ‘A’) should be submitted in a sealed envelope (Envelope-I), superscripted as **“TECHNICAL BID FOR OFFICE SPACE”** along with documents mentioned at para 12 above.
- c) The Financial Bid (Annexure ‘B’) should be submitted in another sealed envelope (Envelope-II), superscripted as **“FINANCIAL BID FOR OFFICE SPACE”**.
- d) Envelope (I) and (II) should be placed in another larger envelope which should also be properly sealed. This envelope should be superscripted as: **“Tender for Hiring of office premises”**.

Important Note: -

- 1. The bidder should refrain from indicating the rents and other financial details in the technical bid and if they do so, the bid will be rejected in as much as the envelope containing the financial bid shall not be opened.

2. Any deviation from the above procedure (e.g. putting together of Technical and Financial bids in the same cover, non-submission of requisite documents, non- sealing of envelopes) shall lead to rejection of bid document ab-initio.
3. In case of any ambiguities regarding any of the terms/criteria mentioned in this tender document, the decision of the Tender Evaluation Committee in this regard would be final and binding on all the stakeholders

17. Bid Evaluation

17.1 Technical Evaluation

- a) The technical bids (physical) would be opened on 04.08.2026 at 03:00 PM. at Room No. 308, NHAI HQ (New Building), G-5&6, Sector-10, Dwarka, New Delhi – 110075.
- b) After opening of the Technical Bids, the Evaluation Committee shall scrutinize the bids and shortlist the premises meeting the eligibility criteria and technical requirements specified in the tender document.
- c) Physical inspection of the shortlisted premises shall thereafter be undertaken by the evaluation committee to verify the details furnished by the bidder and assess the sustainability of the premises.
- d) Only those premises found technically suitable after scrutiny of document and physical inspection shall be declared technically qualified and considered for opening of financial bids.
- e) Only those bidders who satisfy all Eligibility Criteria and Mandatory Technical Requirements shall be considered for Technical Evaluation and scoring under the following criteria.

Sr. No.	Evaluation Criteria	Marks
1.	Social Environment & Surrounding Ecosystem - Excellent corporate/business district with premium social infrastructure – 20 marks - Good commercial area with adequate amenities – 15 marks - Moderate commercial area with limited amenities – 10 marks - Poor social infrastructure – 5 marks - Inadequate business environment – 0 mark	20
2.	Distance from Nearest Metro Station - Up to 500 metres – 15 marks - Above 500 metres up to 1 km – 12 marks - Above 1 km up to 2 km – 8 marks - Above 2 km up to 3 km – 4 marks - Above 3 km – 0 mark	15

Sr. No.	Evaluation Criteria	Marks
3.	Assured Parking Availability 35 or more dedicated/reserved car parks and 20 or more visitor/unreserved car parks – 15 marks. 30–34 dedicated/reserved car parks and 20 or more visitor/unreserved car parks – 12 marks. 25–29 dedicated/reserved car parks and 20 or more visitor/unreserved car parks – 9 marks. 20–24 dedicated/reserved car parks and 20 or more visitor/unreserved car parks (minimum eligibility requirement) – 6 marks	15
4.	Presence of Reputed Corporate/Government Offices in Building - Multiple reputed MNCs / Central Govt. Organizations / PSUs – 10 marks - Reputed national corporates – 8 marks - Mix of medium-sized corporate tenants – 6 marks - Limited office occupancy – 4 marks - No established office occupants – 0 mark	10
5.	Building Condition, Readiness & Infrastructure - Fully fitted office floor with cabins, meeting rooms, server room and plug-and-play infrastructure – 12 marks - Fully operational office floor requiring only minor fit-outs – 8 marks - Ready-to-move office requiring limited customization by R1PPL – 6 marks - Meets minimum mandatory requirement – 4 marks	12
6.	Safety, Security & Fire Compliance - Fire NOC, CCTV coverage, access control, 24×7 security – 12 marks - Fire NOC and CCTV available – 8 marks - Fire NOC, CCTV and basic security arrangements over and above minimum requirements – 4 marks	12
7.	Natural Lighting, Green Spaces & Workplace Environment - Excellent natural light, landscaped areas and open spaces – 8 marks - Good natural light and greenery – 6 marks - Moderate availability – 4 marks - Minimal availability – 2 marks - Poor environment – 0 mark	8
8.	Building Accessibility & Vertical Transportation (Lifts) - High-speed elevators with adequate capacity and 24×7 accessibility – 8 marks - Adequate lifts and accessibility – 6 marks	8

Sr. No.	Evaluation Criteria	Marks
	- Limited lift capacity – 4 marks - Inadequate lift facilities – 0 mark	

A bidder must secure a minimum of **60 marks out of 100** in the Technical Evaluation for being declared technically qualified.

17.2 Financial Evaluation

- a) The Financial Bids of only those bidders whose premises are declared technically qualified shall be opened on a date and time to be communicated separately to such bidders.
- b) If any bidder quotes NIL consideration or fails to quote the required financial information, the bid shall be treated as unresponsive and shall not be considered for evaluation.
- c) For the purpose of financial evaluation, R1PPPL shall consider the total evaluated monthly occupancy cost, including lease rent and all recurring charges, if any, quoted by the bidder.
- d) In case two or more technically qualified bidders quote the same lowest evaluated monthly occupancy cost (excluding GST), the bidder securing the higher Technical Evaluation score shall be ranked higher and considered as the L1 bidder. If the Technical Evaluation scores are also identical, the decision of R1PPL shall be final and binding.

17.3 Final Selection

The final selection shall be made on L1 basis amongst the technically qualified bidders. **The bidder quoting the lowest evaluated per sq. ft monthly occupancy cost, including lease rent and all recurring charges, if any, shall be treated as the L1 bidder and shall be considered for award of the lease, subject to approval of the Competent Authority of R1PPL.**

R1PPL reserves the right to verify the information furnished by the bidder, seek clarifications, and reject any bid found to contain false, misleading or incomplete information. The decision of R1PPL in respect of evaluation and selection of the successful bidder shall be final and binding on all bidders.

18. Dispute Resolution and Arbitration:

Any dispute arising out of or relating to this tender or lease agreement shall be governed by the Arbitration and Conciliation Act, 1996, as amended from time to time. The seat and venue of arbitration shall be New Delhi.

19. General conditions:

- a) Terms & conditions given in this tender document are sacrosanct and shall be considered as an integral part of this offer / tender.
- b) All the details and documents mentioned in the tender form must be submitted. A tender having incomplete details / documents or misrepresentation of facts is liable to be rejected.

- c) The Evaluation Committee may also call for any additional details / documents from the bidder, if required.
- d) The bidder, before submitting the tender, should satisfy himself about correctness and authenticity of the details and completeness of the documents submitted. Submission of wrong or incomplete details / documents would render the tender form invalid.

20. Participation in Tender Process:

Participation in the tender process does not entail the bidders any commitment from the R1PPL. The R1PPL will not be liable for any damage/loss caused to the bidders due to tendering process. The R1PPL reserves the right to reject any / all offers including that of the lowest tenderer without assigning any reasons.

**Sh. Mridul Dubey, Chief Finance Officer,
Raajmarg Infra Investment Managers
Private Limited (RIIMPL), Room No. 308,
NHAI HQ (New Building), G-5&6,
Sector-10, Dwarka, New Delhi – 110075**

Annexure – A**SUBJECT: - TENDER FOR OFFICE PREMISES ON LEASE****TECHNICAL BID**

This offer is with reference to the advertisement released in the Tenders section Raajmarg 1 Projects Private Limited, website “[Raajmarg Infra Investment Trust – Sponsored by National Highways Authority of India](#)” for taking office premises on Lease Basis. The details of the premises offered are as under:

1.	Name of the Owner/Lessor	
2.	E-Mail ID	
3.	Contact No.	
4.	PAN	
5.	TAN	
6.	GSTIN	
7.	Ownership Type	
8.	Name of the Building & Location of premises offered	
9.	Floor of the premises offered i.e GF/FF/....	
10.	Tentative date of availability of the property for occupancy	
11.	Year of Construction	
12.	Occupancy Certificate No.	
13.	Fire NOC Date	
14.	Distance from NHAI Head Quarter	
15.	Nearest Metro Station and distance from the premises	

16.	Building Type	
17.	Super Area & Carpet Area	
18.	Dedicated Parking Count	
19.	Rest Room & Toilets	
20.	Building Facilities	
21.	Electric power supply	
22.	DG Backup Capacity	
23.	Air Conditioning facility	
24.	High Speed Elevators	
25.	Fire Safety Compliance	
26.	Green Certification, ECBC Compliance	
27.	Natural Lighting/Green Spaces	
28.	Existing Tenants	

***Enclose documents where required.**

I have gone through the various terms and conditions mentioned in the tender documents and I agree to abide by them. I, the undersigned authorized signatory of bidder, hereby solemnly declare that the information furnished in this bid and accompanying documents is true, correct and complete to the best of my knowledge and belief.

Yours faithfully

Name & Designation:

Place & Date:

Signature and stamp of the Authorized signatory:

Annexure – B

OFFER LETTER TO BE GIVEN BY THE OWNER(S) OFFERING PREMISES ON LEASE

From:

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To,

**Sh. Mridul Dubey, Chief Finance Officer,
Raajmarg Infra Investment Managers Private Limited (RIIMPL),
Room No. 308, NHAH HQ (New Building), G-5&6, Sector-10,
Dwarka, New Delhi – 110075**

Dear Sir,

Sub: Hiring of Office Premises on lease Basis.

I / We, refer to your Tender dated In website and offer to give you on lease the premises described herein below for your Office.

FULL ADDRESS OF PREMISES OFFERED ON LEASE:

Yours faithfully

Signature and stamp of the Authorized signatory

Name:

Designation:

Place & Date:

Annexure – C**FINANCIAL BID****TERMS & CONDITIONS:****a) Lease payable at the following rate (excluding GST):**

FLOOR	CARPET AREA (Sq. Ft.)	LEASE per Sq ft. in Rs		Total Lease per month (In Rs.)
		In Figures	In Words	
i) Basic Lease rental				
ii) Other Charges if any, Maintenance Charges, AC, Society Charges etc. (give details)				

Lease rent and other recurring charges shall commence upon expiry of the sixty (60) day fit-out period or commencement of operations by the Lessee, whichever is earlier, and shall be payable monthly on or before the 10th day of the succeeding month.

b) Lease Period:

Initial lease term shall be six (6) years. The lease rental and other applicable charges shall remain unchanged during the initial lease term. Upon completion of the initial lease term, the lease rental and other applicable charges shall increase by 6% per annum for the next three (3) years. Thereafter, the lease may be renewed in successive terms of three (3) years each, with lease rental and other applicable charges being revised on mutually agreed terms between the parties at the time of each renewal.

c) Taxes / Rates:

All existing and future / enhanced Municipal Corporation taxes, rates and other taxes will be paid by me / us. Fees / Renewal fees towards obtaining NOC from COMPETENT LOCAL AUTHORITY for commercial use of the premises will be borne by me / us.

d) Maintenance / Repairs:

R1PPL shall bear actual charges for consumption of electricity. I / We undertake to provide separate electricity meters for this purpose.

Yours faithfully

Signature and stamp of the Authorized signatory

Name & Designation:

Place & Date:

Annexure – D

DECLARATION

- a) I / We am / are aware that, the lease shall be calculated as per the carpet area which will be measured in the presence of owner/s and R1PPL Officials after completion of the building in all respects as per the specification / requirement of the R1PPL.
- b) I / We further confirm that this offer is irrevocable and shall be open for 180 (One Hundred Eighty) days from the date thereof, for acceptance by you.

Place :

Yours Sincerely

Date :

(Name & signature of Owner/S)s

Annexure – E

UNDERTAKING

I/We, _____, having our office/residence at _____, being the Owner/Lessor/Authorized Representative of the premises offered under the RFP for Hiring of Office Premises on Lease Basis, do hereby solemnly affirm and undertake as under:

1. That I/We have lawful ownership and absolute rights over the premises offered under the bid.
2. That the premises have a clear, valid and marketable title and are free from any encumbrances, charges, liens, mortgages, claims, easements, attachments or any other third-party rights that may affect the peaceful occupation and use of the premises by R1PPL.
3. That the premises are not subject to any ongoing or pending litigation, arbitration, acquisition proceedings, attachment proceedings, insolvency proceedings, tenancy disputes, ownership disputes or any other legal proceedings before any court, tribunal, authority or forum.
4. That no person, entity, bank, financial institution, government authority or third party has any right, title, interest, claim or demand over the premises which may adversely affect R1PPL's rights as lessee.
5. That in the event any statement made herein is found to be false, incorrect or misleading, R1PPL shall be entitled to reject the bid, cancel the award, terminate the lease agreement and take such action as may be deemed fit under applicable law.
6. I/We agree to indemnify and keep indemnified R1PPL against any loss, damage, claim, liability, cost or expense arising out of any defect in title, ownership dispute, encumbrance or third-party claim relating to the premises.

I/We hereby declare that the above information is true and correct to the best of my/our knowledge and belief.

Place & Date: _____

Name: _____

Designation: _____

Signature of Owner/Authorized Signatory